

14 August 1947

TO: Executive Director, Central Intelligence Group

VLA:Assistant Director, Office of Operations

From: Assistant Director, Office of Collection and Dissemination

Subject: Implementation of ICAPS Survey

REFERENCES: a. Memorandum, subject as above, dated 30 July 1947 from the Executive Director.

B. Memorandum for the Director of Central Intelligence, subject as above, dated 5 August 1947, from the deputy Assistant Director, Office of Operations.

c.OCD Progress Report, July 1947, Section I, para. J.

d.OCD memorandum dated 1 August 1947, commenting on Reference b.

1. Para. 7b of reference a instructs that the Asst. Direc., OO, take necessary action to transfer those captured documents which have no technical, scientific, or intelligence value to the Historical Division of the Army, Navy and Air Force Departments.

2. Para. 1b of reference b reports the results of preliminary investigation by OO pursuant to the above directive and submits ~~two~~ proposed courses of action, with a recommendation that the Director of Central Intelligence ~~adopt~~ one of these courses.

3. As was reported in reference c, OCD is conducting a study to formulate a firm policy regarding the disposition of material in CIG's custody which has no intelligence value relating to the National Security. This study is being conducted pursuant to OCD's established functional responsibilities. In view of the above facts, it is recommended that para. 7b of reference a be rescinded and that the Asst. Director, OO , be advised that OCD is conducting the required study.

Captain, U. S. N.
Assistant Director for
Collection and Dissemination

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C O P Y

5 August 1947

MEMORANDUM FOR THE DIRECTOR OF CENTRAL INTELLIGENCE

SUBJECT: Implementation of ICAPS' Survey

1. Reference paragraph 7 of memorandum from the executive Director, dated 20 July 1947, subject as above, the following action has or is being taken:

a. Sub-paragraph a. The "X" Wire Service of FBIB was discontinued on 4 August, and the "A" Wire Service of FBIB was extended for one additional hour daily.

b. Sub-paragraph b. Preliminary investigation has disclosed that the final disposition of captured documents is subject to the provisions of JCS 950/15, dated 13 August 1946 (approved by the Joint Chiefs of Staff on 28 August 1946), paragraph f of which states: "Captured Japanese records will be filed in the archives of the Department having a major interest in the records involved...". Since Foreign Documents Branch does not have custody of captured German documents, paragraph e, JCS 950/15, is not applicable. It is, therefore, recommended that the Director of Central Intelligence initiate action on the part of the Joint Chiefs of Staff either:

(1) To authorize CIG, Office of Operations, Foreign Documents Branch, to determine "the Department having a major interest in the records involved" and to allocate the documents on an arbitrary basis to the Army, Navy, and Air Force Departments.

(2) To take necessary steps, such as the appointment by the JCS of an inter-service and hoc Committee, to determine which Department has major interest in the documents, to consider the claims of other agencies, (such as the Department of Commerce for technical documents) and to establish approved procedures by which CIG may dispose of documents which have already been exploited for intelligence purposes of which have no technical, scientific, or intelligence value.

c. Sub-paragraph c. Action necessary for the discontinuance of routine accession lists of captured documents is under survey by the Office of Collection and Dissemination and Foreign Documents Branch.

Special accession lists of important captured documents dealing with the USSR will be continued as required.

Arrangements for "...the publication of bibliographies by machine records..." will not be undertaken by Foreign Documents Branch, since the operation of machine records and the preparation of select bibliographies by machine methods are among the functions of the Reference Center, Office of Reports and Estimates. Foreign Documents Branch will, however, compile all relevant bibliographical and locational data on current foreign language documents of intelligence value. Discussions between the Office of Operations and the Office of Reports and Estimates are being initiated to ensure that this material will be in a form suitable for inclusion in the appropriate Reference Center machine files.

d. A coordinated program for the exploitation of foreign documents for basic intelligence information according to definite requirements and established priorities is being prepared by the Office of Operations in conjunction with the Office of Collection and Dissemination.

GEORGE G. CAREY
Deputy Assistant Director
Office of Operations

Inclosure
Extract of Memo
from ED, dtd 30 July 47.

SECRET

July 30, 1947

MEMORANDUM FOR THE CHIEF, ICAPS
THE EXECUTIVE FOR ADMINISTRATION AND MANAGEMENT
THE ASSISTANT DIRECTOR, ORS
THE ASSISTANT DIRECTOR, OO
THE ASSISTANT DIRECTOR, OGD
THE CHIEF, INSPECTIONS AND SECURITY

SUBJECT: Implementation of ICAPS' Survey

1. The Director is pleased to inform the addressees that he has noted a material improvement in the efficiency and performance within their respective offices as well as an overall increase in cooperation between offices since the last survey.

2. The problem of space, personnel and facilities are recognized and all remedial steps possible are being taken.

3. Listed below are recommendations upon which it is desired that implementing action be taken. In those cases where joint responsibility is implied, the office mentioned first will take the necessary action.

7. ASSISTANT DIRECTOR, OO

a. Discontinue the "I" Wire Service of FBIB and extend the "A" Wire Service one additional hour each day.

b. Take the necessary action to transfer those captured documents which have no technical, scientific or intelligence value to the Historical Divisions of the Army, Navy and Air Force Departments.

c. Take the necessary action to discontinue publication of accession lists and arrange for the publication of bibliographies by machine records.

d. Establish for the Documents Branch a program, including priorities, for the exploitation of documents in accordance with requirements as referred to in paragraph 8 a below.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

/s/

[Redacted Signature Box]

Captain, USN
Executive Director

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